



विद्याविनियोगाद्विकासः

Transfer Google Drive Data to IIMA Microsoft OneDrive through Mover.IO

-: SOP :-



The process to transfer your Google Drive data from your IIMA domain email ID to your IIMA Microsoft One Drive

Note: The Office365 License has been provided to students (now alumni) from 2019 (PGP, FABM, PGPX, Ph.D.)

- Step-1: know your data storage with Google
 - Login with your IIMA email ID
 - Click this link -
https://drive.google.com/settings/storage?hl=en&utm_source=googleaccount&utm_medium=web
 - You will see your storage data – app-wise.

- Step-2: Log in to your IIMA Microsoft One drive account and check your data storage capacity.
 - o Login to your Personal MS One Drive
 - o Go to <https://iima1-my.sharepoint.com> sign in with your account, select Settings > OneDrive settings > More settings > Storage metrics.
 - o You will see your storage capacity.

- Step-3: Ensure you have adequate storage capacity in your IIMA MS One Drive account to accommodate your data from IIMA Google email ID – identified from Step-1

- Step-4: Follow the attached SoP to transfer data to your personal MS One Drive

- Step-5: Please confirm with the IIMA AER Office once the transfer process is completed.

In this process, your IIMA email ID will not be impacted or deactivated forever, and this will be continued. If you need any clarifications, please reach out to our mail admin team in case of any technical challenges.

SOP to Transfer Google Drive Data to IIMA Microsoft OneDrive through Mover.IO

Source email account – test1@iima.ac.in

Destination email account – server1@iima.ac.in ([Microsoft One Drive Account](#))

Click on the link below and follow the steps below.

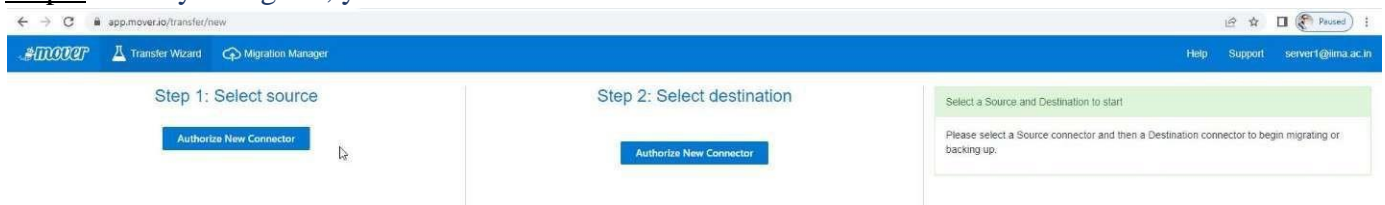
Link - <https://mover.io/index.html> and Click [Login to Mover](#)



Step 1: Click on the “[Sign in with Microsoft One Drive](#)” account.



Step 2: Once you Sign in, you will see the below screen.”



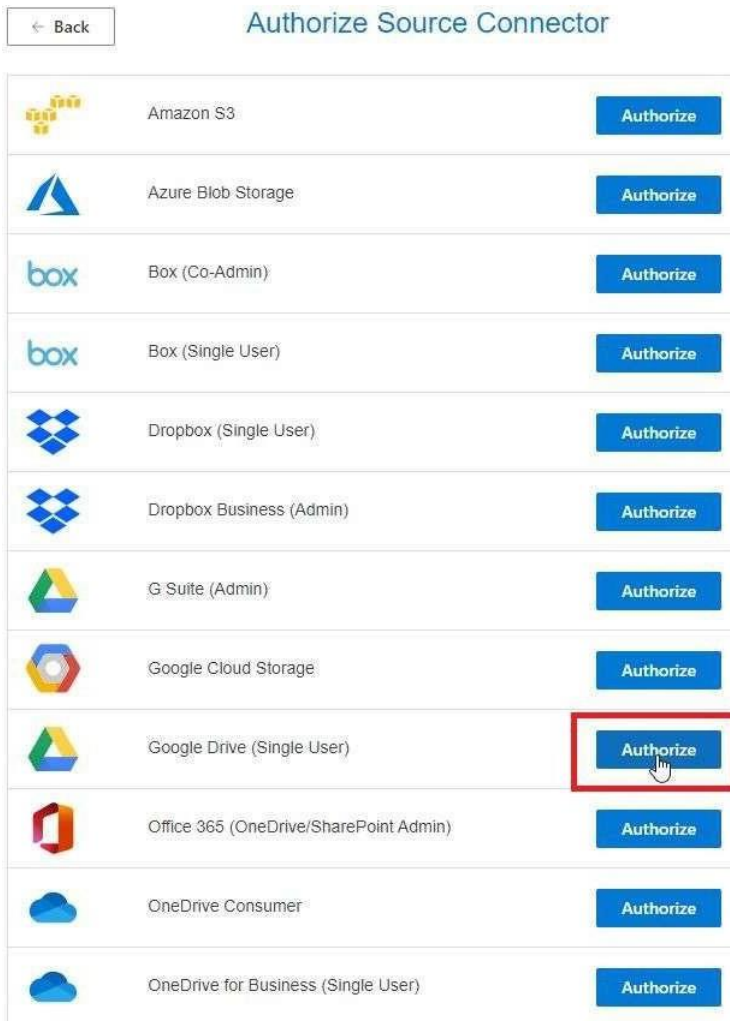
Step 3: Click on “[Authorize New Connector](#)”



Step 1: Select source



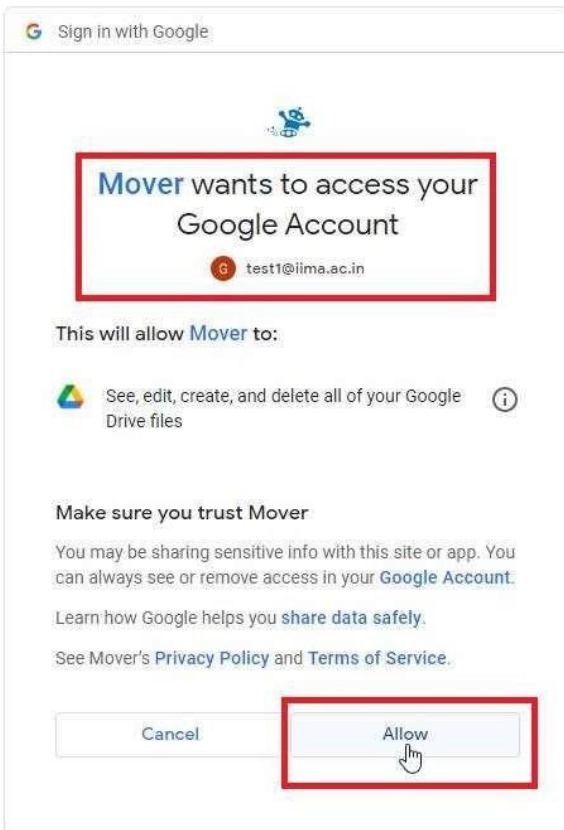
Step 4: Click on “Authorize” in Google Drive (Single User)



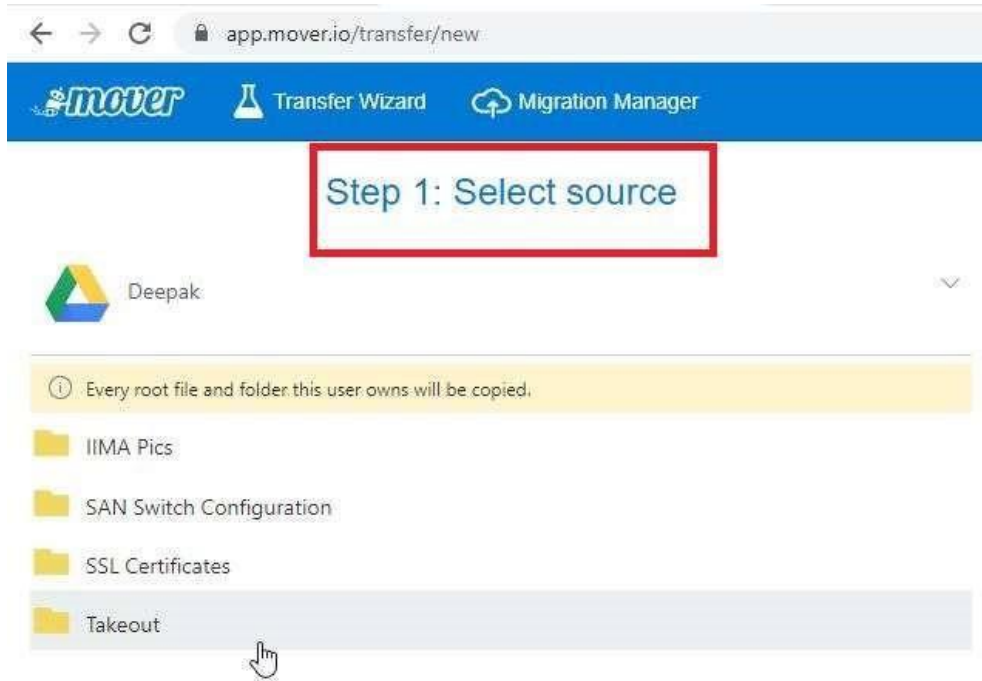
Step 5: Enter Display Name for Identification and Click “Authorize”.



Step 6: Enter your Google account login credentials and “Allow” the access as shown in the screenshot.



Step 7: Once you Allow, you will see your Google Drive data as shown in the screenshot.



Step 8: In Step 2 Click on “Authorize New Connector”




Step 9: Click on “Authorize”

[← Back](#)

Authorize Destination Connector

| | | |
|---|--|---------------------------|
|  | Azure Blob Storage | Authorize |
|  | Office 365 (OneDrive/SharePoint Admin) | Authorize |
|  | OneDrive Consumer | Authorize |
|  | OneDrive for Business (Single User) | Authorize |

Step 10: Enter Display name for Identification and Click on “Authorize.”



Please provide a name for your **OneDrive for Business (Single User)** connector and any required credentials.

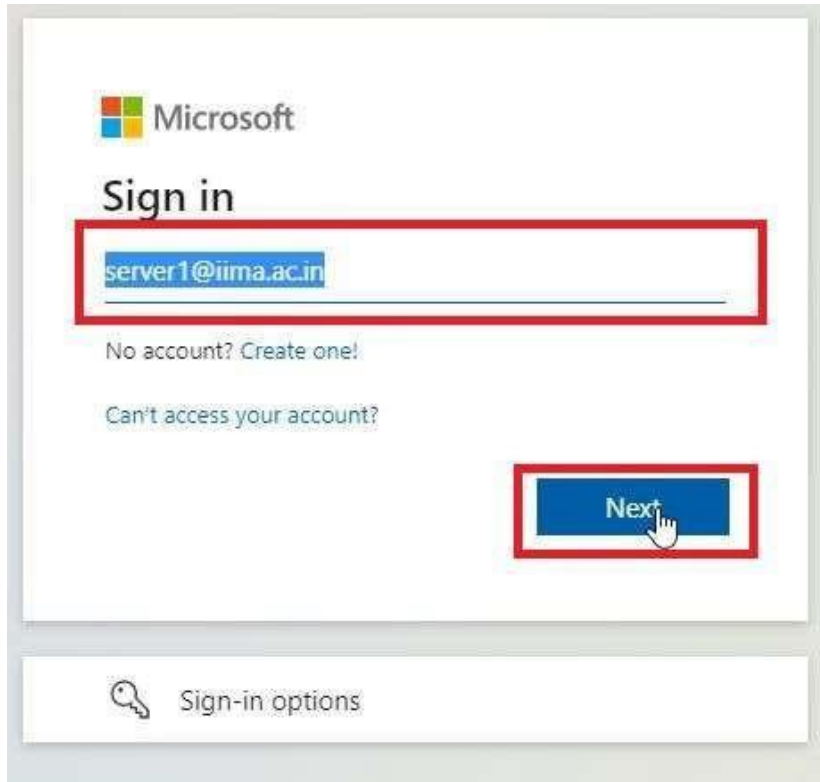
Display Name

All versions of OneDrive for Business have limitations on the path lengths allowed inside their systems. [Read more about long path limitations and how we can help here.](#)

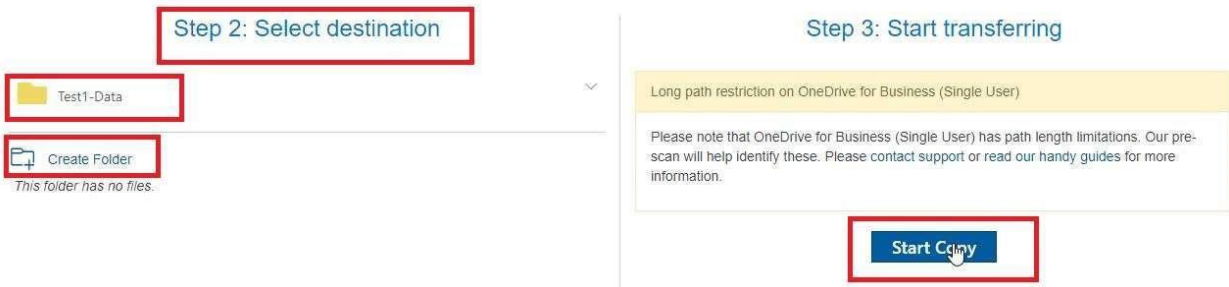
[Need help?](#)

[Authorize](#)

Step 11: Login with your Microsoft One Drive account ID and Click “Next”.



Step 12: Create New folder in Destination Drive and Click “Start Copy”.



Step 13: Once the Data Transfer completed You will see below screen.



Transfer IIMA Google Drive Data to IIMA Microsoft OneDrive through Mover.IO

The screenshot shows the Mover.IO Migration Manager interface. At the top, there's a navigation bar with 'Transfer Wizard' and 'Migration Manager' tabs. Below that, a dropdown menu is set to 'Normal Transfers'. The main dashboard displays migration statistics:

| Transfers (2 / 2) | Files | Data |
|-------------------|--------------|--------------------|
| 0 New | 188 Complete | 68.259 MB Complete |
| 0 Running | 0 Issues | 0 Bytes Issues |
| 2 Complete | 0 Failures | |
| 0 Issues | | |

Below the statistics, there's a section for 'Active Filters' and a table of migration details. The table has the following columns: Status, Source Path, Destination Path, Files Successful, Files Failed, Files Skipped, Data Successful, Data Failed, Data Skipped, Schedule, Tags, and Notes.

| Status | Source Path | Destination Path | Files Successful | Files Failed | Files Skipped | Data Successful | Data Failed | Data Skipped | Schedule | Tags | Notes |
|---------|-------------|-------------------|------------------|--------------|---------------|-----------------|-------------|--------------|----------|------|-------|
| Success | / | /test1@iima.ac.in | 94 | | | 16.786 MB | | | | | |

-: Thank You:-